

**VDHCBS- Vermont
Time Sheet and Reimbursement Schedule 2017**

Pay Period	Pay Period Start Date	Pay Period End Date	Timesheet Check Request & Reimbursement Date	Direct Deposit Date
1	1/1/2017	1/14/2017	1/21/2017	1/27/2017
2	1/15/2017	1/28/2017	2/4/2017	2/10/2017
3	1/29/2017	2/11/2017	2/18/2017	2/24/2017
4	2/12/2017	2/25/2017	3/4/2017	3/10/2017
5	2/26/2017	3/11/2017	3/18/2017	3/24/2017
6	3/12/2017	3/25/2017	4/1/2017	4/7/2017
7	3/26/2017	4/8/2017	4/15/2017	4/21/2017
8	4/9/2017	4/22/2017	4/29/2017	5/5/2017
9	4/23/2017	5/6/2017	5/13/2017	5/19/2017
10	5/7/2017	5/20/2017	5/27/2017	6/2/2017
11	5/21/2017	6/3/2017	6/10/2017	6/16/2017
12	6/4/2017	6/17/2017	6/24/2017	6/30/2017
13	6/18/2017	7/1/2017	7/8/2017	7/14/2017
14	7/2/2017	7/15/2017	7/22/2017	7/28/2017
15	7/16/2017	7/29/2017	8/5/2017	8/11/2017
16	7/30/2017	8/12/2017	8/19/2017	8/25/2017
17	8/13/2017	8/26/2017	9/2/2017	9/8/2017
18	8/27/2017	9/9/2017	9/16/2017	9/22/2017
19	9/10/2017	9/23/2017	9/30/2017	10/6/2017
20	9/24/2017	10/7/2017	10/14/2017	10/20/2017
21	10/8/2017	10/21/2017	10/28/2017	11/3/2017
22	10/22/2017	11/4/2017	11/11/2017	11/17/2017
23	11/5/2017	11/18/2017	11/25/2017	12/1/2017
24	11/19/2017	12/2/2017	12/9/2017	12/15/2017
25	12/3/2017	12/16/2017	12/23/2017	12/29/2017
26	12/17/2017	12/30/2017	1/6/2018	1/12/2018

Please assure that time sheets and other payment requests are submitted in a timely manner. Timesheets and invoices may be sent in as soon as the service has been provided. It is not necessary to wait until the due date.

Time sheets, reimbursements, employee paperwork and check requests received by the ARIS Solutions office after the due dates posted above will be processed with the next pay period.

Send to:
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Questions?
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